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**United Nations Road Safety Trust Fund**  
**Steering Committee**  
**First session**  
**Geneva, 10 August 2018**

**Annotated provisional agenda for the first session**

To be held at the Palais des Nations, Geneva, Salle S4, at 9.00-13.00 and 14.30-18.00 on  
Friday, 10 August 2018

## **Annotated provisional agenda**

### **Opening remarks**

The UNECE Executive Secretary and United Nations Secretary-General's Special Envoy for Road Safety will give opening remarks.

### **1. Election of the Steering Committee Chair**

The Chair of the Steering Committee will be elected as per the Terms of Reference for the United Nations Road Safety Trust Fund (14 March 2018).

**Documentation:** Terms of Reference for the United Nations Road Safety Trust Fund (14 March 2018)

### **2. Adoption of the Agenda**

The Steering Committee will be invited to adopt the agenda of its first meeting (UNRSTF/SC/1).

**Documentation:** UNRSTF/SC/1

### **3. Review of UNRSTF Terms of Reference**

The Interim Secretariat of the United Nations Road Safety Trust Fund (UNRSTF) will provide the background information of the Terms of Reference (UNRSTF/AB/2018(1)/1-UNRSTF/SC/2018(1)/1) as well as the discussion of the Advisory Board on the possible expansion of the governance structure for consideration and decision by the Steering Committee.

**Documentation:** UNRSTF/AB/2018(1)/1-UNRSTF/SC/2018(1)/1, MOU for the United Nations Road Safety Trust Fund (14 March 2018), Consultation paper for the establishment of a UN Road Safety Fund

### **4. Rules of Procedure of the UNRSTF Steering Committee**

The draft Rules of Procedure (UNRSTF/SC/2018(1)/2) has been prepared by the Interim Secretariat taking into account the information contained in the Terms of Reference for the United Nations Road Safety Trust Fund (14 March 2018) as well as the rules of procedure of the United Nations regional commissions.

The Steering Committee will be invited to consider and adopt its Rules of Procedure, which will guide the work of the Steering Committee at the current and future sessions as well as in-between sessions.

**Documentation:** UNRSTF/SC/2018(1)/2, Terms of Reference for the United Nations Road Safety Trust Fund (14 March 2018)

### **5. Fund raising strategy and policies**

The Steering Committee will be invited to discuss the UNRSTF fundraising strategy and related policies, as considered and discussed by the Advisory Board. In this context, the Interim

Secretariat has prepared the draft fundraising strategy and policies (UNRSTF/AB/2018(1)/3-UNRSTF/SC/2018(1)/3). The draft fundraising strategy and policies will incorporate the relevant work of the FIA High Level Panel for Road Safety Advisory and Expert groups, considering their studies, support to the document preparation and experience in fundraising for the UNRSTF thus far. The Interim Secretariat will also provide information on the considerations and adoptions of the Advisory Board.

**Documentation:** UNRSTF/AB/2018(1)/3-UNRSTF/SC/2018(1)/3

## 6. Criteria and priorities for project funding

A new global institutional governance architecture for road safety is necessary to assist in establishing, improving and/or maintaining effective national road safety systems. This global governance architecture - capable of delivering significant reductions in road deaths and, subsequently, keeping road death at a minimum level - can consist of two elements: national road safety systems and international support. In this context, the Interim Secretariat will introduce a proposal for the “United Nations Global Framework Plan of Action for Road Safety” (UNRSTF/AB/2018(1)/4-UNRSTF/SC/2018(1)/4) as a basis for the UNRSTF funding criteria and priorities (UNRSTF/AB/2018(1)/5-UNRSTF/SC/2018(1)/5).

The Steering Committee may wish to discuss the implementation of the United Nations Global Framework of Action, and the Criteria and Priorities for Project Funding as adopted by the Advisory Board.

**Documentation:** UNRSTF/AB/2018(1)/4-UNRSTF/SC/2018(1)/4, UNRSTF/AB/2018(1)/5-UNRSTF/SC/2018(1)/5

## 7. UNRSTF “operations manual”

The UNRSTF is to operate on the basis of clear and transparent rules. To this end, its operations (eg. calls for proposals, proposal reviews, disbursement of funds, etc) must be detailed and codified in an “operations manual”. The Interim Secretariat will introduce UNRSTF/AB/2018(1)/6-UNRSTF/SC/2018(1)/6, which proposes basic elements of the draft “UNRSTF operations manual”. The Steering Committee will be invited to provide comments and guidance.

**Documentation:** UNRSTF/AB/2018(1)/6-UNRSTF/SC/2018(1)/6

## 8. UNRSTF Secretariat

The Steering Committee will be invited to consider and approve the composition and costs of the permanent secretariat. The Interim Secretariat will introduce UNRSTF/AB/2018(1)/7-UNRSTF/SC/2018(1)/7 and provide background information, including the feedback from the Advisory Board, to initiate a discussion.

**Documentation:** UNRSTF/AB/2018(1)/7-UNRSTF/SC/2018(1)/7

## 9. New UNRSTF developments

The Steering Committee will be invited to provide thoughts on received donations and issues in signing the MOU (UNRSTF/AB/2018(1)/8-UNRSTF/SC/2018(1)/8). The Interim Secretariat will

also provide information about the discussions of the Advisory Board meeting on new developments.

**Documentation:** UNRSTF/AB/2018(1)/8-UNRSTF/SC/2018(1)/8

## **10. Pilot projects**

The Steering Committee is invited to review and approve two initial pilot projects (UNRSTF/AB/2018(1)/9-UNRSTF/SC/2018(1)/9) to demonstrate the effectiveness and impact of the UNRSTF. The Interim Secretariat will also provide information of the discussion of the Advisory Board on the proposed pilot projects.

**Documentation:** UNRSTF/AB/2018(1)/9-UNRSTF/SC/2018(1)/9

## **11. Other business**

The Steering Committee may wish to discuss other matters.

## **12. Date and place of next meeting**

The Steering Committee will decide the date and place of the next meeting.

## **13. Adoption of the decisions**

The Steering Committee will adopt the decisions of its first meeting (UNRSTF/SC/2).

### **Tentative timetable**

<b>09.00-09.15</b>	Welcome and Introduction
<b>09.15-09.30</b>	Election of the Steering Committee Chair
<b>09.30-09.40</b>	Adoption of the Agenda
<b>09.40-10.30</b>	Review of UNRSTF Terms of Reference
<b>10.30-11.00</b>	Rules of Procedure of the UNRSTF Steering Committee
<b>11.00-11.15</b>	<i>Coffee Break</i>
<b>11.15-11.45</b>	Fund Raising Strategy and Policies
<b>11.45-13.00</b>	Criteria and Priorities for Project Funding
<b>13.00-14.30</b>	<i>Lunch</i>
<b>14.30-15.00</b>	UNRSTF "Operations Manual"
<b>15.00-15.30</b>	UNRSTF Secretariat
<b>15.30-15.45</b>	<i>Coffee Break</i>
<b>15.45-16.15</b>	New UNRSTF developments
<b>16.15-17.00</b>	Pilot projects
<b>17.00-18.00</b>	Other Business, Date and Place of next meeting and Adoption of the Decisions

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